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RIMAS NT/P Feature Spotlight...

A/P Transaction Entry

Within the Accounts Payable module the Accounts Payable Transaction Entry program is used to create expense, manual check, cash purchase and purchase advance transactions in the Accounts Payable Transaction table. Until recently the Transaction Entry program had three tabs: Header, G/L Distribution, and Cost Center Distribution. A recent program change combined the G/L Distribution and Header tabs, as shown in the figure below.

*The G/L Distribution
Grid appears on
The bottom half of
The Header tab.*

Seq	G/L Account	Comment	Weight	Amount
1	3000		0	-2.00
2	1510		0	2.00
				0.00

Rather than entering the G/L Distribution information on a separate tab, now the user can enter the information directly into the grid. Tab through each field on the screen or directly select a cell on the grid to edit the contents.

After entering the last G/L Distribution record in the grid, hit Enter again to create a new line then hit Enter again without selecting a *G/L Account*. This will move the cursor out of the grid and into the *Tran#* field. A new transaction can then be inserted by pressing the F9 key or (+) button on the navigator bar.

Spotlight cont...

An additional feature added to the A/P Transaction Entry program is the ability to skip any field when tabbing through the screen. To skip a field, open the Station Defaults screen using the F2 button and uncheck the box next to the field name. When a field name is unchecked then that field will be skipped, however clicking on the field will make it active for entry. Refer to the figure below.

A/P Transaction Entry Tab Stops		
Tran Date	Comment	Status
Period	Buy/Sell #	Discountable Amt
Terms	Reference	Discount Amount
Due Date	Trader	Tran Amt
Disc Date	Yard	G/L Weight
1099 Type	Tax	G/L Comment
	Taxable Amt	

Refer to the User Manual Chapter 7: Account Payable, pages 6-11 for additional Transaction Entry instruction and information. The updated versions of each User Manual chapter can be found on the Shared Logic website at: http://www.sharedlogic.com/Rimas_manual.htm

ISRI Conference 2005: April 14-15

Larry Smith and Perry Jacobs will be in attendance the ISRI conference in New Orleans on April 14-15. Larry and Perry will be available for product demonstrations and inquiries at Booth #120. Additional printed information regarding any of Shared Logic's five products and numerous features (i.e. Touch Screen Scale Entry and Camera Surveillance) will also be available. We welcome you to stop by and check out our brand new booth, meet Larry and Perry, and pick up your free demonstration copy of e-Doc Executive, Shared Logic's electronic document storage and retrieval system!

Click any of the ads below to visit Shared Logic's product websites.

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